

# HELPFUL INFORMATION FOR STUDENTS AT CHS

PROGRAM	LOGIN INFORMATION	ADDITIONAL INFORMATION
<b>Network -</b> Login for CHS computers. (First time MUST BE on CHS computer.)	Username is student's first and last name with no space (no special characters).  Password is student number. (You will be prompted to change your password after first login.)	**Network login passwords can be reset by the FC Main Office or 10-12 Counseling Office as well as the Media Center.
<b>MyCCS -</b> Each <b>student</b> must create a myCCS account. Each <b>parent</b> should also create a myccs account. (Parent must know student's ID #. Click on second link from the botton to create an account.)	<b>Go to <a href="http://myccs.ccs.k12.in.us/login">myccs.ccs.k12.in.us/login</a></b>  Student will use his/her Network username and password to begin registration for myCCS account but myCCS account username and password must be different from Network login. For password assistance please click on "Problem logging in" link at login screen.	 <p>←</p>
<b>Canvas</b>	Account can be accessed via any Carmel Clay website.	Same login as CCS network.
<b>Google Docs</b>	Login via Google Chrome using myCCS email ( <a href="mailto:network_username@ccs.k12.in.us">network_username</a> )@ccs.k12.in.us plus your CCS network password.	The login email is not a real email you can access. It is simply a username so you can log into your Google account here at CHS.
<b>Naviance</b> A College Planning and career assessment tool	Log in here: <a href="http://student.naviance.com/carmelhigh">http://student.naviance.com/carmelhigh</a> Use network username and Student ID# as password. You may also access the login via the counseling website or Canvas. Naviance is also where you can find your cumulative GPA under About Me, and then Profile.	See counseling secretaries if password needs reset.
<b>Lunch Account</b>	A lunch account with EZ School Pay can be created via "Lunch Tools" in myCCS or by downloading the EZ School Pay app on your phone.	Money can be added online or by bringing a check to the cashier.
<b>PowerSchool App</b>	The PowerSchool App is not supported by Carmel Clay Schools.	You can access information via the app but it is not always accurate.
<b>IPAD login</b>	See teacher for username and password. (The Media Center can generate class credentials w/advance notice. Contact Ms. Spilman.)	The Media Center or counseling secretaries can reset iPad passwords. Or teacher can SchoolDude password reset request.
<b>TURNITIN</b> 	Student Turnitin login directions from Canvas: <a href="http://goo.gl/n8urG3">Goo.gl/n8urG3</a>  <b>Step-by-step directions</b> for students essay submission: <a href="http://goo.gl/rSbuVP">goo.gl/rSbuVP</a>	If students are required to utilize Turnitin for a specific assignment, then submissions must be done through the Turnitin Canvas Integration, NOT through <a href="http://www.turnitin.com">www.turnitin.com</a>



## ADDITIONAL INFORMATION:

Attendance Information	Pre-Arrange Attendance Procedures	Locker Issues
<p><b>9<sup>th</sup> Grade Absences/pre-arrangements</b> (317) 571-4622 (7624)</p> <p><b>10<sup>th</sup> – 12<sup>th</sup> Grade Absences/pre-arrangements</b> (317) 571-5915</p>	<p>If you need to leave anytime during the day from school, your parent must call the attendance line to request a time for you to be pre-arranged. You must pick up the pass from the Office and remember to give it to your teacher so you can leave early. (The office will not send the pass to you.)</p>	<p><b>9<sup>th</sup> Graders</b> – go to Freshman Counseling Office for locker numbers and/or combinations.  <b>9<sup>th</sup> Graders</b> – if locker is jammed, go to 1<sup>st</sup> floor Main Freshman Office.  <b>10<sup>th</sup>-12<sup>th</sup></b> graders locker information and issues see Ms. Hayes in the Activities Office.</p>
Late passes	Late Starts	Late Bus
<p>If you are late to class, you must get a hall sweep pass from the attendance office (9<sup>th</sup> graders get pass from 1<sup>st</sup> floor Freshman Main Office.)</p>	<p>Every <b>GOLD</b> Wednesday we have a “Late Start”. 1<sup>st</sup> period begins at 8:30 a.m. and ends at 10 a.m. 2<sup>nd</sup> period (SRT) is from 10:10 a.m. to 11:03 a.m. The rest of the day is our normal schedule.                      The buses run the normal time on Late Starts. Students that ride the bus will arrive at the usual time to school.</p>	<p>We have late buses for students that stay after school for a club or to meet with a teacher. Only students who have a pass from their club sponsor or teacher that day will be allowed to ride the Late Bus. The late bus leaves the school at approximately 4:05 p.m. and is parked outside door 9.</p>
Transcripts	Request to see Counselor/Social Worker	School IDs/Pictures
<p>9<sup>th</sup> graders can get a copy of their transcript from Mrs. Lynch in the FC Counseling Office.                      10<sup>th</sup>-12<sup>th</sup> graders can get a copy from Mrs. Pacalo, the registrar, in the main counseling office.</p>	<p>If you’d like to talk to your counselor or a social worker, please complete a request form in the counseling offices. The counselor/social worker will send a pass for you when they are available.</p>	<p>School IDs can be obtained by Ms. Hayes in the Activities Office. (A replacement ID costs \$5.)                      School picture order forms can also be found in the Activities Office.</p>

***Please go to the Counseling Office if you have any questions or need assistance!***

