

Excerpted from the Copyright Guidelines for the “Fair Use” of Educational Multimedia

In accordance with agreed upon guidelines regarding the “Fair Use” section of the federal law on copyright [USC Title 17, Section 107], the following amounts of copyrighted material *may* be used, without permission, by students when producing their own educational multimedia projects for a specific course.

Video and other Motion Media:

“Up to 10% or 3 minutes, whichever is less,” from a single copyrighted work.

Text Material:

“Up to 10% or 1000 words, whichever is less,” from a single copyrighted work. “An entire poem of less than 250 words..., but no more than three poems by one poet, or five poems by different poets from any [one] anthology....”

Music and Music Videos:

“Up to 10%, but in no event more than 30 seconds, of the music and lyrics from an individual musical work....”

Illustrations and Photographs:

“...no more than 5 images by an [individual] artist or photographer.... When using photographs and illustrations from a...collective work, not more than 10% or 15 images, whichever is less....”

Further:

“Educators and students are advised to exercise caution in using digital material downloaded from the Internet...because there is a mix of works protected by copyright and works in the public domain.... Access to works on the Internet does not automatically mean that these can be reproduced and reused without permission or royalty payment....”

“Educators and students are reminded to credit the sources and display the copyright notice and copyright ownership information if this is shown in the original source....”

“Students may perform and display their own educational multimedia projects...for educational uses in the course for which they were created and may use them in their own portfolios...for later personal uses....”

The complete *Fair Use Guidelines for Educational Multimedia* are available online at:

<http://carmelhighschool.net/departments/media/crguide.htm>