

**GENERAL MEETING MINUTES
WEST CLAY ELEMENTARY
September 15, 2016**

Attendees:

Hu Qiao, Kelly Batt, Mayuri Prasad, Elizabeth (Liz) Eckert, Heather Witter, Cassie Harle, Emily Rockwood, Yabing Shen, Amanda Weaver, Jeevani Doddapaneni, Genevive Lenard, Lesley Semo, Cheri Rainwater, Dawn Dee, Erica O'Hara, Michele Buoscio, Beth Brogan, Devana Federici, Leah Dunbar, Lynn Perkins, Alexis Sutera, Angela Hamann, Jennifer Byers, Karen Madzellan, Jen Blake, June Liao, Jen Bachman, Kim Keleher, Amy Davis, Sara Naderi, Patrice Dawson, Ann Busha

Welcome and Attendance

Meeting began at 9:02 am after Newcomers Coffee. Ann Busha read an intro statement about the PTO and solicited a call for volunteers. Members of the PTO board introduced themselves to the group.

Approval of May Meeting Minutes

May 2016 minutes were approved by Angela Hamann and seconded by Kim Keleher

Principal's Report:

- Mrs. Szuhaj provided information about her background
- WCE has 16 new staff members which includes IA's, student teachers, teachers and a nurse.
- NWEA reports go home 9/16, parents can talk to teachers with any questions.

President's Report:

- a) **Making Tracks**- We met our goal and ended up with \$26,410, so Mrs. Szuhaj will run in a Hamster Ball
- b) **Hospitality** – The hospitality committee is working on Custodial & Maintenance Appreciation week.
- c) **Pastries with Parents** - is scheduled for September 20-22nd, volunteers are needed for the event.
- d) **Art to Remember** - is a fundraiser where the kids create a work of art that can printed on various items such as calenders, mouse pads, coffee mugs etc. These will make great holiday gifts.
- e) **Community Rewards** – we have lost \$3K-\$4K in income from the Target Red Card program which has been discontinued.
 - **Scrip Cards** - Next deadline to order is October 5th
 - **Kroger Rewards** - link cards to WCE

- **Amazon Smile** – when ordering from Amazon, order from the site smile.amazon.com, choose WCE and money will be donated back to the school.
- **Marsh Fresh Idea** - link cards to WCE #39789, we receive bonus points if we receive 25 new signups
- **Box Tops** - we collect over \$2,000 for box tops

Treasurer's Report:

- Finance Committee Report was provided.
- An update was given on the financial status of the organization.
- There is a budget change for a one time purchase of the treasurer's computer a motion was made by Jenifer Byers and seconded. This was approved by the group
- It was noted that there will be budget meetings in March 2017
- Also, the budget will be placed on the WCE PTO website.

Additional Business

- The nominating slate of Patrice Dawson for Vice President and Kelly Batt for Recording Secretary was submitted by Kim Keleher and approved by the membership.

Announcements

- Creekside Cat Run 9/24
- Ghosts and Goblins 2K/5K 10/22
- Hamilton County Coat Drive

Upcoming Events:

- September 20-22 – Pastries with Parents
- September 26 – West Clay Night at Punch Burger
- October 5 – Walk to School day
- October 13 – Fall Class Parties

Respectfully submitted,

Patrice Dawson
Recording Secretary